



## ERASMUS CHARTER FOR HIGHER EDUCATION 2014-2020

*The European Commission hereby awards this Charter to:*  
FONDAZIONE ITS PER LA MOBILITÀ SOSTENIBILE AEROSPAZIO MECCATRONICA

### The Institution undertakes to respect the following principles:

- + Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.
- + Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system). Ensure the inclusion of satisfactorily completed study and / or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).
- + Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

The Institution further undertakes to:

#### - When Participating in Mobility Activities -

##### Before Mobility

- + Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- + Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.
- + Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- + Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.
- + Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- + Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- + Provide guidance to incoming mobile participants in finding accommodation.

##### During Mobility

- + Ensure equal academic treatment and services for home students and staff and incoming mobile participants.
- + Integrate incoming mobile participants into the Institution's everyday life.
- + Have in place appropriate mentoring and support arrangements for mobile participants.
- + Provide appropriate linguistic support to incoming mobile participants.

#### After Mobility

- + Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.
- + Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.
- + Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- + Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

#### - When Participating in European and International Cooperation Projects -

- + Ensure that cooperation leads to sustainable and balanced outcomes for all partners.
- + Provide relevant support to staff and students participating in these activities.
- + Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

#### - For the Purposes of Visibility -

- + Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website.
- + Promote consistently activities supported by the Programme, along with their results.

*On behalf of the Institution, I recognise that implementation of the Charter will be monitored and that violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.*

*Signed-*  
  
STEFANO SERRA  
Legal representative

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## **ERASMUS POLICY STATEMENT**

### **Overall Strategy**

ITS Aerospazio-Meccatronica Foundation, established in 2010, is a Higher Education Institution that by nature is based on the knowledge triangle principle of cooperation between education, industry and institution in designing and operating effective higher education pathways, giving concrete work and professional development opportunities. This is reflected in the composition of the founders and partners: public authorities (Provincia di Torino, Provincia di Novara), Universities (Politecnico di Torino, Università degli studi del Piemonte Orientale), Public Schools (ITIS Grassi, ITIS Giacomo Fauser) VET Institutions (EN.AIP. Piemonte, Immaginazione e Lavoro, ASSOCAM Scuola Camerana, CNOS-FAP Regione Piemonte), an aerospace private company (Alenia Aeronautica S.P.A.) and industrial associations (Unione Industriale della Provincia di Torino, Associazione degli Industriali della Provincia di Novara and Aziende Meccaniche Meccatroniche Associate - AMMA).

The Foundation provides a non-academic short cycle of 1800 hours (3rd level - V EQF level) including 600 hours of traineeship in companies of the sector of sustainable mobility, accessible to holders of an upper secondary education qualification.

The main goal of the Foundation is its students' employability, both as employees and self-employed; this objective is achieved thanks to innovative training methods and a constant interaction with companies of the sector, jointly with specific services and support for the professional placement of the students (vocational guidance, training, job matching).

International perspective and cooperation is a strategic asset and a relevant objective for the development and operation of the courses, in view of the inherently transnational and multinational nature of the aerospace and mechatronics sector, involving both economic and industrial players, and job market.

Therefore, exchanges and cooperation with academia, HEIs, and components, systems and OEM industries and research centres in other countries are seen as a decisive enabler to fulfil and dynamically manage the growth and effectiveness of the courses provision for the students' professional success and industrial sector benefit.

Since the beginning of 2015 the Foundation has set internationalization as a clear goal both for enhancing students and staff knowledge and professional growth through outcoming and incoming mobility, and for dynamically manage and implement effective pathways and classes based on collaborative activities with other institutions and the industry.

ITS Aerospazio-Meccatronica considers Erasmus+ Programme as a key enabler to enhance the institute capability to develop an international dimension by means of collaboration and joint work with other European HEIs and enterprises, for building among its students and staff a transnational approach of own field of study and work, as well as a stronger consciousness of cultural, linguistic and institutional diversities.

The Foundation international office is the unit responsible for applying knowledge, tools and techniques to all the activities to be carried out under international cooperation projects. An Erasmus+ Programme co-ordinator has been appointed by the international office, in agreement with the Foundation's direction and

presidency, in order to ensure the achievement of the expected results within the given constraints and resources framework. The co-ordinator is responsible for the proper application of the procedures and monitors the carrying out of the participants activities. He has the overall responsibility for the running of the projects, ensuring delivery to time, cost and required quality. In addition, he is responsible for the communication management, being in charge for ensuring effective communication flow within partnerships, European Commission and national Agency officers, in order to provide them with the whole set of administrative, financial and technical documents requested. Finally, he is the contact person for the Programme with the European Commission and National Agency as regards the preparation of the dissemination strategy and its execution.

The international mobility of Foundation's students and staff, as well as its participation in Erasmus+ cooperation projects, will have a relevant impact on the internationalisation and modernisation of the institute.

The major measures that the Foundation has already adopted to pursue the Modernisation Agenda, that will be enforced by participating in Erasmus+, are the following:

- Increasing the rate of attainment of the Foundation's graduates by strengthening the added value of the certificate delivered at the end of the whole course. To achieve this goal and with the aim of reducing drop-out phenomena, the Foundation carries on information and motivation actions before and during the courses to raise students' awareness and knowledge about educational and professional opportunities that can be reached with a high motivation and involvement in the course participation.
- Improving the quality and the relevance of higher education, providing students with attractive courses and relevant programmes, to implement the best alignment between educational offer, and knowledge and skills required by the labour market.
- Strengthening quality through mobility and cross-border-cooperation. By dealing with the complexity of the European education systems structure, staff involved in mobility or cooperation will develop the capability to work within an international dimension, helping the Foundation in developing new organizational strategies and new pedagogical methodologies. Students will increase their European awareness and ability of recognizing new opportunities concerning their branches of study, as well as their future employment and possible business creation. Moreover, by getting in contact with real businesses contexts and new pedagogical approaches, they will boost their professional, social and intercultural skills and employability.
- Making the knowledge triangle work: linking higher education, research and business for excellence and regional development. Within the Italian higher education system, ITS adopts an innovative approach to education, strictly connected to the needs of the labour market, in particular for strategic areas of economic development. To achieve this goal, teachers and business actors play indeed a crucial role in the building, implementation and validation of effective educational models to be introduced in the Foundation curricula. This is based on a systemic cooperation and partnership with business and other stakeholders in the community, to identify the criteria needed to structure and develop effective educational contents.
- Improving governance and funding. It is especially relevant the Foundation's presidency and direction tight collaboration with the international office, in order to promote and support the internationalization process and diversify funding, with the access to both public and private sources.